

CHIPPEWA LUCE MACKINAC  
COMMUNITY ACTION AGENCY

EARLY CHILDHOOD PROGRAMS

# Annual Report

FY 23



# WHO WE ARE

Head Start is a federally funded program that provides education, health/mental health, disability, nutrition, and family support services to engage families and ensure children enter school ready to learn and succeed. Since 1965 the Chippewa-Luce-Mackinac Community Action Agency has been providing high quality, comprehensive early childhood programs in the Eastern Upper Peninsula.

## **Education:**

Head Start parents and teachers work together to ensure each child receives individualized, educational instruction according to their strengths and needs. Educational services are designed to ensure all children grow physically, socially, intellectually, and emotionally.

## **Health, Dental, and Mental Health:**

Comprehensive health care services are coordinated for every child to identify and address health, mental health, and dental problems early so that they do not interfere with a child's learning and development.

## **Disability Services:**

The program coordinates with the Local Education Agencies (LEA) and other groups to provide high quality services that benefit children with disabilities and their families.

## **Nutrition:**

Head Start assists families in meeting each child's nutritional needs while promoting the development of good eating habits and a healthy lifestyle.

## **Family Engagement Services:**

The program uses a family centered approach to support services with parents as partners and to integrate the parent, family, and community engagement (PFCE) efforts. Family and community support services are designed to assist the family in developing skills necessary to identify their own strengths and goals and effectively utilize community resources to help achieve those goals.



# OUR MISSION

OUR MISSION IS TO SUPPORT CHILDREN AND FAMILIES IN REALIZING THEIR POTENTIAL BY PROVIDING QUALITY PROGRAMS IN PARTNERSHIP WITH OUR COMMUNITIES.

# OUR LOCATIONS

Algonquin  
Brimley  
Cedarville  
Drummond Island  
Kinross  
Newberry  
St. Ignace  
Sault Sainte Marie  
Soo Township

# OUR AGENCY



The Chippewa-Luce-Mackinac Community Action Human Resource Authority, Inc. is a non-profit, non-stock corporation organized in 1965. It is one of many similar organizations that were established under federal legislation to bring together community resources with public and private support to help low income citizens.

The Board of Directors of the Agency has 15 members with representation from Chippewa, Luce and Mackinac counties. It is a policy making body that establishes the rules governing the organization. The board sets priorities and gives final approval for all program proposals; it authorizes major expenditures and oversees the quality of the programs and the extent of participation by the communities served.

Community Action programs are funded from various sources. In addition to federal, state and local grants, donations from corporations, foundations, millage and individuals are part of the financial support for services. The current annual budget is approximately 12.6 million dollars spread over 56 different programs.

CLMCAA collaborates and partners with various federal, state and local organizations for contracts, funding and services. Some examples are: units of government, school districts, health agencies, hospitals, universities, housing commissions, long term care facilities, social service agencies, tribal governments, tribal enterprises, law enforcement, transportation agencies and employment agencies.

## OUR PROGRAMS

### **Senior Citizens Programs and Services**

- Title III-C Senior Nutrition Congregate Meals
- Meals-On-Wheels
- Senior Citizens Supportive Services
- Medical Supplies Loan Closet
- Personal Care Service
- Homemaker Aide
- Respite Care
- Adult Day Care Services
- Kinship Care
- CSFP-Commodity Supplemental Food Program

### **Housing Assets Management / Affordable Housing Programs**

- Avery Square Senior Apartments
  - St. Ignace Senior Housing
- West Bridge PBV/ Permanent Supportive Housing
- Emergency Shelter Program & Referrals
- MSHDA Housing Choice Voucher (Wait List)
- Consolidated Rapid Rehousing
- Emergency Solutions Grant (ESG/CV)
  - Rapid ReHousing/Homeless Prevention including ESG
- Emergency Food Shelter Program/FEMA
- Housing Case Management (minimal)
- Housing Stabilization Support
- Social Determinants of Health

### **Other Programs: Weatherization**

- Energy Efficiency Program
- Walk 4 Warmth
- LIHWAP

### **Transportation Services**

- Sault Ste. Marie Dial-A-Ride
- Mackinac County Transportation
- Rides to Wellness

### **Food Programs**

- Temporary Emergency Food Assistance Program (TEFAP)

### **Early Childhood Programs**

- Early Head Start
- Head Start
- Great Start Readiness Program



# FINANCIAL OVERVIEW

The 2022-2023 fiscal year has demonstrated our commitment to prudent financial management and resource allocation, ensuring the effective operation of our Early Childhood Programs. Our most recent Financial Audit of FY 2023 received an unmodified opinion, with no findings or questioned costs.



## Funded Enrollment FY 2022-23

Head Start- 212

Early Head Start-88

Great Start Readiness Program-110

## Budget

Head Start Program / T & TA : \$2,883,897/ \$29,710

Early Head Start Program/ T & TA: \$1,080,177/ \$22,636

Non Federal Share: \$1,007,735

Great Start Readiness Program/Transportation :\$400,045/\$16,600

Child and Adult Care Food Program (CACFP): \$96,906

### Grantee Expenditures Head Start/ EHS CACFP Fiscal Year 2022/23

Personnel : \$2,400,152  
Fringe Benefits: \$783,965  
Travel: \$8,732  
Equipment: -0-  
Supplies and Food: \$355,762  
Contractual: \$27,233  
Training: \$52,346  
Other: \$295,384  
Total: \$3,923,554

### Grantee Proposed Budget Head Start/ EHS/ CACFP Fiscal Year 2023-24

Personnel: \$2,571,545  
Fringe Benefits: \$932,480  
Travel: \$-0-  
Equipment: \$-0-  
Supplies and Food: \$98,560  
Contractual: \$14,485  
Training: \$52,346  
Other: \$347,004  
Total: \$4,016,420

### Grantee Budget Head Start/ EHS CRRSA Fiscal Year 2023

Personnel: \$93,000  
Fringe Benefits: \$22,685  
Travel: \$195  
Equipment: \$-0-  
Supplies and Food: \$30,073  
Contractual: \$9,246  
Other: \$28,411  
Total: \$183,610

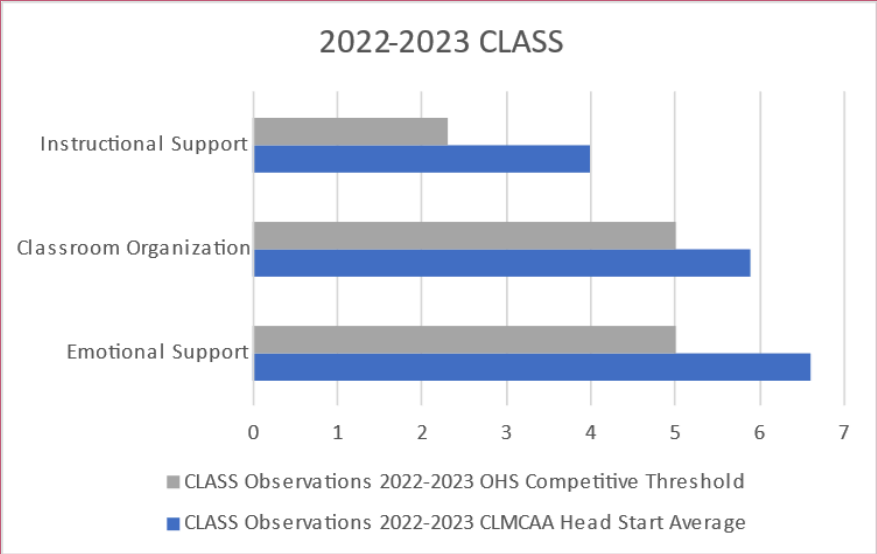


# FEDERAL MONITORING

In May 2023, The Administration for Children and Families conducted a Focus Area Two monitoring review that incorporated both the Head Start and the Early Head Start Programs compliance and performance. It was determined that there were no deficiencies, no areas of non-compliance, and only one area of concern. This area was solely in the area of qualifications of Early Head Start staff that need to obtain Child Development Credentials. To mitigate this concern, we have increased our partnerships with local community colleges and began a “grow your own” program that focuses on professional development of new staff.



*Our Program was selected by the Office of Head Start to participate in a CLASS (Classroom Assessment Scoring System) Video Pilot Monitoring review that assessed videos from each of our classrooms. Videos were filmed by our coaching staff and submitted in mid-March 2023. We received the results in June 2023. In the graph below you will see that our program scores are above the National Competitive Threshold.*



# ERSEA OVERVIEW

Eligibility, Recruitment, Selection, Enrollment, Attendance

Increasing Enrollment and Attendance was at the forefront of our ERSEA goals this program year. Outreach initiatives included partnering with local organizations, attending community events, and utilizing social media campaigns to raise awareness about our program. We are continuing to strengthen our community partnerships and refine our selection criteria processes to ensure we are meeting the needs of the most vulnerable children and families in our community. To increase attendance, the program worked closely with the families to address barriers for regular attendance.



## Average Monthly Enrollment FY22-23

Early Head Start  
Average Monthly  
Enrollment  
90%

Head Start  
Average Monthly  
Enrollment  
83%

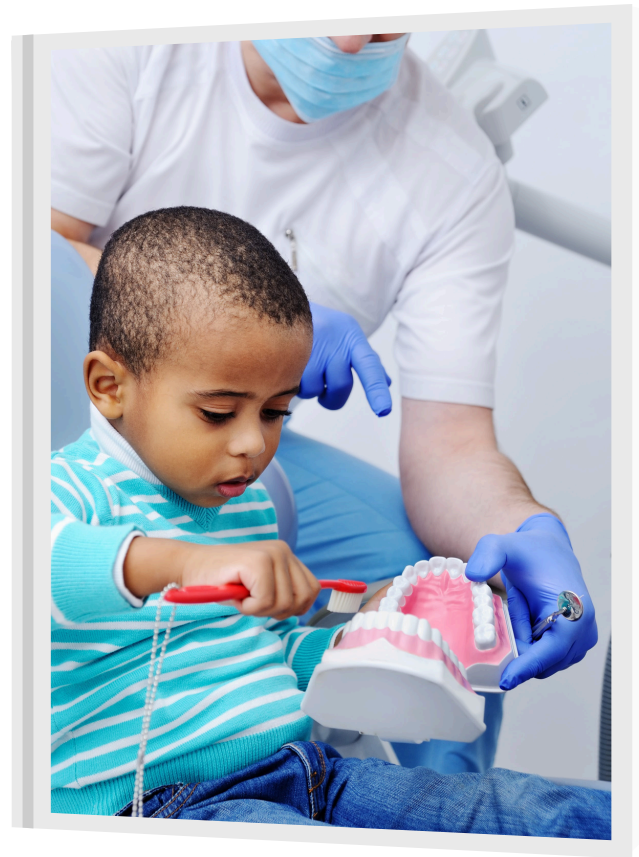
## Eligible Children Served FY22-23

Early Head Start  
Eligible Children  
Served  
94%

Head Start  
Eligible Children  
Served  
92%

# HEALTH SERVICES OVERVIEW

Over the past year, our program has made significant strides in promoting the health and well-being of our children and families. Upon enrollment families are notified of the importance of routine health screenings, hearing and vision screenings, developmental assessments, immunizations, and dental examinations. Family Service Workers assisted families in identifying and removing barriers to finding medical and dental homes and insurance coverage. Our program remains committed to making sure that health and wellness are priorities so that every child has the foundation for a healthy and successful future.



source: [www.smilingkidsindy](http://www.smilingkidsindy)

## **With the help from CLM CAA Early Childhood Programs, by the end of the program year:**

99% of children had a medical home

100% of children had health insurance

93% of children were up to date on immunizations

86% of children had a dental home

87% of Children were up to date on preventative health care





# SCHOOL READINESS OVERVIEW

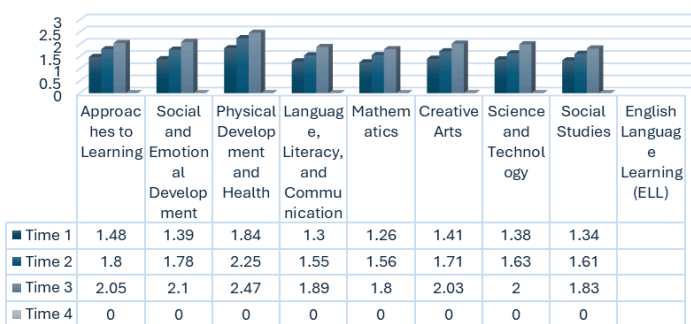


Our commitment to school readiness remains a cornerstone of our program. High Scope has proven to be an excellent curriculum to guide us to achieve high outcomes. Our program is dedicated to ensuring that all children and their families are prepared for their next transition whether that is from Early Head Start to Head Start or Head Start to Kindergarten. This past year, we focused on enhancing our school readiness initiatives to promote Language and Literacy and Social and Emotional Development. Post Pandemic, we saw significant declines in both areas. Professional Development for staff, along with an increase in intentionality in lesson planning, classroom materials and home school connection activities have made a large impact in both areas.

## Disability Services

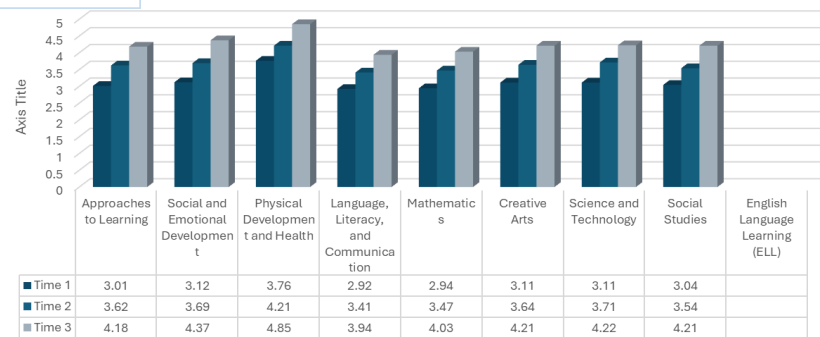
Over the program year we provided inclusive education to children with diagnosed disabilities and children with suspected disabilities. 17 children enrolled in Early Head Start had IFSP's; 8 of those were diagnosed during the program year. 38 children enrolled in Head Start had IEP's; 9 of those were diagnosed during the program year. All of the children had Individualized lesson plans. We encourage partnerships of families, teachers, and community to help ensure all children thrive and reach their full potential.

Early Head Start 2022-2023



*In the data presented you will see the scores from our Early Head Start and Head Start programs indicating the need for more intentional teaching in the areas of Social Emotional and Language and Literacy activities.*

Head Start 2022-2023

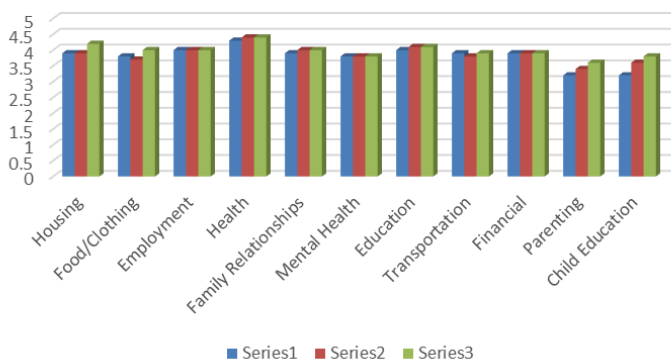


# FAMILY ENGAGEMENT OVERVIEW

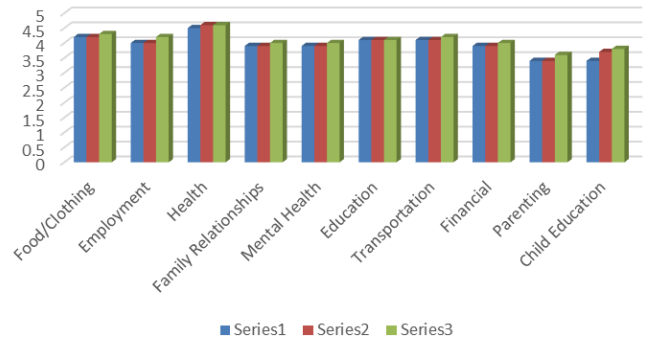
In the past year, our Head Start program has placed a significant emphasis on family engagement, recognizing the critical role families play in the development and education of young children. Our efforts focused on creating strong home school connections, fostering a supportive community, and empowering parents and caregivers to be active participants in their children's learning and development. Family Engagement activities were offered monthly at all our sites. Workshops covering various topics such as effective parenting techniques and financial literacy were well attended. There was a remarkable increase in Policy Council participation with the addition of Zoom as a platform for attendance.



Early Head Start 2022-23



Head Start 2022-23



According to the data presented, we found that Parenting and Child Education (Understanding of School Readiness) were the highest needs of our families. We also found that with the home school connections that were established throughout the year, these areas made the most gains. Active Parenting classes were offered at all of our sites.

**Family Involvement for FY 2022-2023 was 42,722.50 hours!**



# COMMUNITY CONNECTIONS

Establishing and maintaining community connections have always been a strength of our program. Our close-knit area allows us to truly know our partners. These relationships have enriched our program offerings and created a robust support network for our families. Through these connections, we have hosted resource fairs, family engagement events, field trips, transition meetings, learning workshops, and networking opportunities for staff and families. Over the past year, volunteers have donated over 46,000 hours of time to our program! Community Collaboration is strong across the **entire** Eastern Upper Peninsula, and we credit that to the longevity of many of the staff at Head Start and the Chippewa Luce Mackinac Community Action Agency. Our message is clear that we aim to empower families, staff and the community. We are thankful to all of our community partners for their support and dedication!

